

# ARTICLE WRITING RULES

1. Articles shall not exceed 10.000 words in total including text, table, image and resource sections. Articles; shall be written in Microsoft Word program, by leaving 2.5 cm space before and after the edges (bottom, top, right, left), in Times New Roman writing style and by using 12 type size and 1.5 line space measure.
2. In the first page of the Article; the heading of the article shall be displayed in capital letters, as centered to the page and in bold. Below this, the names and addresses of the writers shall be displayed in the same way as the heading is executed and the titles of the writers and the institutions thereof shall be displayed with the note to take place at the bottom of the page with the star to be put next to the names. Following the names, the Abstract composed of 100 words at least written first in the language which the article is written in shall be displayed and below it shall take place the second abstract composed of 100 words written in the other language. The abstracts to be prepared both in Turkish and English shall paraphrase the aim of the article, the methods performed, findings and results. Below the abstracts shall take place; at least three key words defining the content of the article in English best and the JEL classification appropriate to the article.
3. 1.5 line spaces shall be left after each paragraph in the text to start at the second page of the article and the paragraphs shall start at the head of the paragraph. Main headings and sub headings to take place within the text shall be numbered as 1., 1.1, 1.1.2., in bold and aligned to left.
4. Table and images shall be included within text with headings aligned to left and sequence numbers. Headings shall take place above tables and images. Table and images shall be displayed vertically in the page. Full page tables and images may be located horizontally to the page. Equations shall be centered in the page and the sequence numbers to be attached to the equations shall be in parenthesis and in the right of the equation.
5. References made to the resources shall be displayed within text, instead of footnotes, in parenthesis and the surname of the writer and date shall be displayed, respectively. For instance; in case there is one writer (Jarvick, 1996), two writers (Frantzich and Sullivan, 1996), more than two writers (Caroline, Pauwels, et al., 2000), more than one work of the writer published in the same year is referred (Noam, 1991a) shall be used. References made to more than one resource shall be separated with semicolon. (Jarvick, 1996; Noam, 1991; Dorr, 2000).
6. Footnotes made for circumstances needing explanation shall be numbered within text and take place in the page referred. Footnotes shall be written in 10 type size, without line spacing and in Times New Roman style.

7. All reference referred shall be displayed under "References" at the end of the article. The references shall be in alphabetic order and be given having regard to the examples below.

i. Book

Çolak, Ö.F.. (2001). *Finansal Piyasalar ve para Politikası*. Ankara: Nobel yayın Dağıtım.

Frantzich, S. ve John, S.. (1996). *The C-Span Revolution*. Oklohoma: Oklohoma University Pres

ii. Anthology

Arcı, K.. (2003). Sosyal Yardım Hakkı. *Çalışma Ekonomisi ve Endüstri İlişkileri-Seçme Yazılar*, (Ed.) E. Tuncay Kaplan ve Bülent Bayat. Ankara: Gazi Üniversitesi İ.İ.B.F. Yayını

iii. Journal

Aydoğmuş, O. ve Çatık, N.. (2006). Türkiye'de Para İkamesi Altında Para Talebi: 1986- 2005. *Tisk Akademi*, 1 (1): 58- 74.

iv. Performance Communiqué

Shirley, M. M. ve Walsh, P.. (2000). Public versus Private Ownership. *The World Bank Policy Research Working Paper*, No: 2420.

v. Internet

Bankacılık Düzenleme ve Denetleme Kurumu, (2007) Aylık Bülten Şubat 2007, [www.bddk.org.tr](http://www.bddk.org.tr).